

Proposed amended language to the Tri-County Lodge Officers Association By-Laws
February 27, 2016

Article 4 – Officers

Sections 1. The officers of the Association shall consist of President, Vice-President, Secretary / Treasurer.

NEW LANGUAGE: The officer of the Association shall consist of President, Vice-President, **Secretary and Treasurer.**

Section 2. The office of Secretary / Treasurer should be held by a Past Master of a Lodge belonging to the Association.

NEW LANGUAGE: The **offices of the Secretary and the Treasurer** should be held.....

Section 2. C. Secretary / Treasurer – Record all proceedings of the Association proper to be written. Notify the Lodges of the assessments due the Association on or before December 1st of each year. Receive all monies due the Association and keep just and regular accounts of the same paying the out by order of the President and consent of the members. Maintain separate Ledger of all accounts as required to protect the accounts from being co-mingled. Arrange for and have printed annually the “Roster of Masonic Lodges and Officers, Concordant Bodies and Youth Groups located within the Association.”

NEW LANGUAGE: C. Secretary – Record all proceedings of the Association proper to be written. Notify the Lodges of the assessments due the Association on or before December 1st of each year. **Maintain all communications received on behalf of the Association and report the same at each monthly meeting. Have available at the monthly meeting the last meeting minutes for review by any member upon request. Arrange for and have printed annually the roster: “Directory Masonic Lodges and Officers in District 3 and 12.”**

NEW LANGUAGE: D: Treasurer – Receive all monies due the Association and keep just and regular accounts of the same paying them out by order of the President and consent of the members. Maintain separate Ledger of all accounts as required to protect the accounts from being co-mingled. **Report to the members the status of the budget; monies paid out and received, at each monthly meeting.**

Article 5 – Meetings

Section 2. The election and installation of officers shall be held during the November meeting of each year. New officers will assume their positions at the January meeting.

NEW LANGUAGE: The election and installation of officers shall be held during the **June** meeting of each year. New officers will assume their positions at the **July** meeting.

Article 6 – Dues

Section 1. Each Lodge shall pay 40 cents per capita tax per year to the Association in order to maintain a required operating fund minimum of \$500.00.

NEW LANGUAGE: Each Lodge shall pay **\$1.00** per capita tax per year to the Association in order to maintain a required operating fund minimum of \$500.00.

Section 2. The per capita tax collected from Lodges of the Association, shall be used only for the Association’s Picnic, Roster Booklets and the Secretary / Treasurer’s office expenses of the Association.

NEW LANGUAGE: The per capita tax collected from Lodges of the Association, shall be used only for the Association’s Picnic, **District Directory, and administrative and** office expenses of the Association.

Standing Resolutions

5.a.and turn over monies collected to the Association’s Secretary / Treasurer.....

NEW LANGUAGE:to the Association’s **Treasurer**.....

5.b.turn over all unused money and receipts to the Association’s Secretary / Treasurer.

NEW LANGUAGE:turn over all unused money and receipts to the Association’s **Treasurer**.

5.c. The Association’s Secretary / Treasurer will ensure that all monies collected and disbursed are properly accounted for and all bills are paid. The Secretary shall provide a written financial report to the Association at the next business meeting following the event, with a copy to the District Deputy.

NEW LANGUAGE: c. The Association’s **Treasurer** will ensure that all monies collected and disbursed are properly accounted for and all bills paid. The **Treasurer** shall provide a written financial report to the Association at the next business meeting following the event, with a copy to **both** District **Deputies**.

8. An Audit Committee consisting of three Past Masters from the Lodges in the Association shall conduct an audit of the Secretary / Treasurer’s accounts and report their findings to the Association via letter prior to the incumbent Secretary / Treasurer being relieved or at least once annually.

NEW LANGUAGE:conduct an audit of the **Treasurer’s** accounts and.....

10. Only the President, Vice-President, and Secretary /Treasurer shall be empowered to sign checks for the Association.

NEW LANGUAGE: Only the President, Vice-President, and **Treasurer** shall be empowered to sign checks for the Association.

Submitted by: _____
